

Province: Dr Beyers Naude Municipality(EC101) - Schedule of Service Delivery Standards Table 2020/2021

Standard	Description	Service Level
Solid Waste Removal		
Premise based removal (Residential Frequency)		Weekly
Premise based removal (Business Frequency)		Weekly
Bulk Removal (Frequency)		Daily
Removal Bags provided(Yes/No)		No
Garden refuse removal Included (Yes/No)		No
Street Cleaning Frequency in CBD		Daily
Street Cleaning Frequency in areas excluding CBD		Weekly
How soon are public areas cleaned after events (24hours/48hours/longer)		24 Hours
Clearing of illegal dumping (24hours/48hours/longer)		Longer than 48 hours
Recycling or environmentally friendly practices(Yes/No)		Yes
Licensed landfill site(Yes/No)		Yes
Water Service		
Water Quality rating (Blue/Green/Brown/NO drop)		61.01 % / 82.41.59 % / NA
Is free water available to all? (All/only to the indigent consumers)		Indigent only
Frequency of meter reading? (per month, per year)		Monthly
Are estimated consumption calculated on actual consumption over (two month's/three month's/longer period)		Two months
On average for how long does the municipality use estimates before reverting back to actual readings? (months)		Three months
Duration (hours) before availability of water is restored in cases of service interruption (complete the sub questions)		
One service connection affected (number of hours)		1 hour
Up to 5 service connection affected (number of hours)		5 hours
Up to 20 service connection affected (number of hours)		8 hours
Feeder pipe larger than 800mm (number of hours)		No sizes larger than 800 instead 350mm & 3-4 hours
What is the average minimum water flow in your municipality?		low = 7.2 ML & high = 12 ML per day
Do you practice any environmental or scarce resource protection activities as part of your operations? (Yes/No)		Yes
How long does it take to replace faulty water meters? (days)		One day depending on amount of meters
Do you have a cathodic protection system in place that is operational at this stage? (Yes/No)		No
Electricity Service		
What is your electricity availability percentage on average per month?		76%
Do your municipality have a ripple control in place that is operational? (Yes/No)		Yes
How much do you estimate is the cost saving in utilizing the ripple control system?		10-12%
What is the frequency of meters being read? (per month, per year)		Monthly
Are estimated consumption calculated at consumption over (two month's/three month's/longer period)		Three months
On average for how long does the municipality use estimates before reverting back to actual readings? (months)		One month
Duration before availability of electricity is restored in cases of breakages (immediately/one day/two days/longer)		Immediately
Are accounts normally calculated on actual readings? (Yes/no)		Yes
Do you practice any environmental or scarce resource protection activities as part of your operations? (Yes/No)		No
How long does it take to replace faulty meters? (days)		One Day
Do you have a plan to prevent illegal connections and prevention of electricity theft? (Yes/No)		Yes
How effective is the action plan in curbing line losses? (Good/Bad)		Good
How soon does the municipality provide a quotation to a customer upon a written request? (days)		7 days
How long does the municipality takes to provide electricity service where existing infrastructure can be used? (working days)		One day
How long does the municipality takes to provide electricity service for low voltage users where network extension is not required? (working days)		One day
How long does the municipality takes to provide electricity service for high voltage users where network extension is not required? (working days)		60 days
Sewerage Service		
Are your purification system effective enough to put water back in to the system after purification?		Not yet busy with upgrade
To what extend do you subsidize your indigent consumers?		100 percent
How long does it take to restore sewerage breakages on average		
Severe overflow? (hours)		0-3 hours
Sewer blocked pipes: Large pipes? (Hours)		0-3 hours
Sewer blocked pipes: Small pipes? (Hours)		0-3 hours
Spillage clean-up? (hours)		0-3 hours
Replacement of manhole covers? (Hours)		0-3 hours
Road Infrastructure Services		
Time taken to repair a single pothole on a major road? (Hours)		3
Time taken to repair a single pothole on a minor road? (Hours)		1
Time taken to repair a road following an open trench service crossing? (Hours)		5
Time taken to repair walkways? (Hours)		3
Property valuations		
How long does it take on average from completion to the first account being issued? (one month/three months or longer)		One month
Do you have any special rating properties? (Yes/No)		Yes
Financial Management		
Is there any change in the situation of unauthorised and wasteful expenditure over time? (Decrease/Increase)		Decrease
Are the financial statement outsourced? (Yes/No)		No
Are there Council adopted business process restructuring the flow and management of documentation feeding to Trial Balance?		Yes
How long does it take for an Tax/Invoice to be paid from the date it has been received?		30 days
Is there advance planning from SCM Unit linking all departmental plans quarterly and annually including for the next two to three years procurement plans?		Yes
Administration		
Reaction time on enquiries and requests?		Reaction times to enquiries or requests varies from department to department from immediate reaction up till 24 Hours
Time to respond to a verbal customer enquiry or request? (working days)		Response to verbal enquiry or requests immediately after enquiry or request have been booked and feedback provided Within 5 working days
Time to respond to a written customer enquiry or request? (working days)		Acknowledge receipt of written enquiry or requests Within 5 Working days
Time to resolve a customer enquiry or request? (working days)		Enquiry or request resolved immediately or within 10 Working days or feedback provided if complaint not resolved within 10 working days of receipt
What percentage of calls are not answered? (5%,10% or more)		Five Percent (5%)
How long does it take to respond to voice mails? (hours)		Immediately after enquiry have been recorded up to a maximum of 3 hours
Does the municipality have control over locked enquiries? (Yes/No)		Yes
Is there a reduction in the number of complaints or not? (Yes/No)		Yes
How long does it take to open an account to a new customer? (1 day/ 2 days/ a week or longer)		10 minutes not exceeding 1 day
How many times does SCM Unit, CFO's Unit and Technical unit sit to review and resolve SCM process delays other than normal monthly management meetings?		Weekly
Community safety and licensing services		
How long does it take to register a vehicle? (minutes)		20
How long does it take to renew a vehicle license? (minutes)		20
How long does it take to issue a duplicate registration certificate vehicle? (minutes) Approval must first be get from Province which take 20 working days		20
How long does it take to de-register a vehicle? (minutes)		20
How long does it take to renew a drivers license? (minutes)		25
What is the average reaction time of the fire service to an incident? (minutes)		11
What is the average reaction time of the ambulance service to an incident in the urban area? (minutes)		N/A
What is the average reaction time of the ambulance service to an incident in the rural area? (minutes)		N/A
Economic development		
How many economic development projects does the municipality drive?		8
How many economic development programme are deemed to be catalytic in creating an enabling environment to unlock key economic growth projects?		5
What percentage of the projects have created sustainable job security?		30%
Does the municipality have any incentive plans in place to create an conducive environment for economic development? (Yes/No)		No
Other Service delivery and communication		
Is a information package handed to the new customer? (Yes/No)		No
Does the municipality have training or information sessions to inform the community? (Yes/No)		Yes
Are customers treated in a professional and humanly manner? (Yes/No)		Yes